

**DATA HANDLING DECLARATION**

**CONSENT FORM FOR THE PROCESSING OF PERSONAL DATA**

**Serial number:…………………../………..**

I, hereby declare:

|  |  |
| --- | --- |
| Legal representative’s name: |  |
| Legal representative’s birth name: |  |
| Legal representative’s place and date of birth: |  |
| Legal representative’s mother’s name: |  |
| Legal representative’s address/residence/contact address: (*underline as appropriate)* |  |
| Legal representative’s phone number |  |
| Legal representative’s email address |  |

…by signing this document, that I consent to the Erzsébetvárosi Magyar-Angol Két Tanítási Nyelvű Általános Iskola and Szakgminzázium (1073 Budapest, Kertész u. 30.), as data controller, processing my child's personal data

|  |  |
| --- | --- |
| Name: |  |
| Date of birth: |  |
| Place of birth: |  |
| Mother’s name: |  |
| Address/Residence/Contact address: (*underline as appropriate)* |  |

along with my own identification data for the following purposes:

* Establishing student status,
* Fulfilling compulsory education requirements,
* Exercising rights and fulfilling obligations arising from student status,
* Maintaining contact with legal representatives,
* Registration for entry/participation in events if the event is paid or closed,
* Documenting public events organized by the institution and promoting the institution through photos or video recordings,
* Ensuring the institution's security and property protection.

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| --- | --- | --- |
| No. | Scope of data | Duration |
| 1. | * **Student and legal representative identification data**:
* Student’s name, place and date of birth, gender, nationality, address (residence, temporary address), social security number (if applicable),
* If the student is not a Hungarian citizen: legal grounds for residence in Hungary and details of the residence permit,
* Student status information,
* Admission-related data,
* The type of public education service associated with the legal relationship,
* Data related to suspension or termination of student status,
* Attendance records,
* Data on students requiring special attention,
* Accident records,
* Student’s educational ID number,
* Measurement identifier,
* Data related to student status,
* Data concerning private student status,
* Evaluation and assessment of student behavior, diligence, and knowledge, as well as exam records,
* Disciplinary and compensation-related data,
* Student ID number,
* Data related to textbook provision,
* Data on grade repetition,
* Date and reason for the termination of student status,
* National measurement and assessment data,
* Information on participation in cross-border study trips (year and country of participation),
* Student’s photograph (excluding those taken at public events),
* Ethnic background,
* Religion,
* Health-related data,
* Psychological condition,
* Social background,
* Health data necessary for daily school activities (e.g., illness).
 | * Permanent records: until the organization is dissolved or transferred to an archive.
* Disposable records: retained for 10 years after termination of student status.
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| 2.  | **Event Documentation** (photographs, video recordings of public events). According to **Section 2:48 of the Civil Code**, the consent of the data subject is not required for the creation and use of recordings in the case of **mass recordings** and recordings of **public figures in public life** (including both image and audio recordings in the case of mass recordings). | * Determined individually based on proportionality and necessity.
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| 3.  | **Visitor Entry Data** (name, purpose of visit, image/video recordings) | * Paper records deleted monthly.
* Electronically stored data deleted according to the same schedule as paper records.
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I consent to the processing, storage, and transmission of the personal data I have provided—including sensitive data—for the above-specified purposes until the objectives are met or until I withdraw my consent unless legal or GDPR-based obligations necessitate continued processing.

By signing this document, I also acknowledge that:

* I have been informed about the availability of the institution's data protection policy at [www.erzsebetvarosiiskola.hu](http://www.erzsebetvarosiiskola.hu).
* I can exercise my rights regarding personal data under the applicable data protection laws, including requesting corrections, objecting to processing, requesting deletion or restriction, and data portability via email, postal mail, or in person at the designated contact points.
* Information on legal remedies regarding data processing is provided under Act CXII of 2011 on Information Self-Determination and Freedom of Information (Sections 21-22) and the EU General Data Protection Regulation (GDPR, Regulation 2016/679/EU).
* Data is stored and processed in both paper and electronic formats.
* Data processing continues until the specified purposes are achieved or until this consent is withdrawn unless legal provisions allow or require further processing.

**Dated:** Budapest, ….., …….., 20......

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**Signature of legal representative**